

# PLANNING AND PLACEMENT TEAM LEADERSHIP INSTITUTE (PPTLI)



The **Planning and Placement Team Leadership Institute (PPTLI)** is a one-year intensive experience for professionals who chair IEP teams in Connecticut. The purpose of the institute is to train leaders to facilitate IEP team meetings that are compliant and collaborative.

This year-long institute is funded and supported by the CT State Department of Education, Special Education Division and the State Education Resource Center (SERC). This year, up to 80 applicants will be supported.

Participants will learn to:

- facilitate team meetings;
- create and write clear and effective IEPs;
- foster good-faith relationships and collaboration;
- partner with district leaders to identify and implement a capstone project that addresses a needed change in practice to improve compliance and collaboration; and
- develop support networks to foster the implementation of best practices in the education of students with special needs.

There are no required courses for teachers who are licensed in special education that explicitly address facilitation, mediation, understanding the law and compliance, or collaborative problem solving. This year-long, rich experience will build these competencies and increase the effectiveness of participants in this role.



## COST AND APPLICATION

This course is free for the participant. Applicants are asked to notify their immediate supervisors and special education administrators of their interest and intent to apply. Registering participants must commit to attend 100% of scheduled activities /online sessions with permission from their current school district. To apply online, please fill out the application at:

<https://www.surveymonkey.com/r/Y52S25X>

## COURSE REQUIREMENTS

Applicants work with their district leadership, in particular their Special Education Director, to file their application. It is assumed that your district Special Education Director will be aware of your application to the program and that district or building administrators will approve your release for all scheduled activities. Please ensure you have this permission prior to submitting your application.

This is a statewide initiative, and practices are designed to support compliance with state and federal special education regulations.

The PPTLI model will consist of multiple courses and activities, offering synchronous and asynchronous learning, a variety of assignments, coaching, and communities of practice, ending with a capstone project.

During the 2021-22 year, the cohort will participate in the following activities:

- 10 synchronous sessions and 1 face-to-face session

## AUDIENCE

This Institute is designed for educators who act as PPT leaders of IEP teams in the state of Connecticut. This includes but is not limited to: Special Education Teachers, Principals or Assistant Principals, Out of District or Program Coordinators, or others filling the role of PPT Chairperson.

This Institute is **not** designed to support people who are leading 504 Teams in terms of the legal requirements of these plans.

## RETREAT DATES:

Sessions 1-3: October 12, 13 and 14, 2021  
9:00am - 3:00pm

## DATES:

### REMOTE SYNCHRONOUS SESSIONS

Session 4: November 4, 2021  
Session 5: December 9, 2021  
Session 6: January 13, 2022  
Session 7: February 10, 2022  
Session 8: March 10, 2022  
Session 9: April 7, 2022  
Session 10: May 12, 2022  
Session 11: June 2, 2022  
Face to Face: Final Celebration -9am - 1pm

## CONTACT US FOR MORE INFORMATION:

### FOR QUESTIONS ABOUT THE PPTLI PROGRAM:

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### FOR FOLLOW UP REGARDING THE SUBMITTED APPLICATION:

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